

APPLICATION FOR UPGRADING OF ELECTRICITY SUPPLY
 (To be completed by Subsidiary Proprietor/Occupier)

I	Particulars of Subsidiary Proprietor		
Name:			
Address:			
Contact No.:	Home:		Office:
Fax No. & email:			
II	Particulars of Licensed Electrical Worker (LEW) and Contractor (if more than one contractor are engaged, please use separate form)		
Name of LEW :		Contractor :	
License No. :		Address :	
Name of Company :			
Address :		Tel No :	
Hp & Fax No.:		Email :	
III	Details of Proposed Electricity Upgrading Works		
Existing supply:	415 V	A	kVA
Proposed upgraded Supply:	415 V	A	kVA
Details of Electrical Equipment installed: (to provide separately if insufficient space)			
IV	Undertaking by Subsidiary Proprietor		
<p>I/We* hereby agree and undertake to ensure that my/our* LEW and contractor abide by all terms and conditions as attached and as set out in the By-laws of Food Xchange @ Admiralty.</p>			
Signature of Subsidiary Proprietor _____		Date _____	
Notes:			
1. Cheque shall be made payable to: " MCST PLAN NO. 3481 ".			
2. Please allow 14 working days for application to be processed. Request for bigger capacity require longer processing period subject to Management's approval.			
V	For Official Use Only		
<input type="checkbox"/> Deposit of S\$2,000.00 paid			
Cheque No.:	_____	Bank:	_____
Processed by:	_____	Date:	_____
	<i>Name</i>		

*Delete where not applicable
 (Form 07)

CONTRACTOR'S REGISTRATION FORM
 (To be completed by Contractor)

I	Particulars of Contractor	
Name of Company:		
Address:		
Contact No.(s):		
I/C or Passport No.:		
Vehicle No. / Type :		
II	Particulars of Worker(s)	
(A)	<u>Name of Person-in-charge</u>	<u>I/C / Passport & Work Permit No.:</u>
1)	_____	_____
2)	_____	_____
3)	_____	_____
(B)	<u>Name of Sub-contractors / Workmen</u>	<u>I/C / Passport & Work Permit No.:</u>
1)	_____	_____
2)	_____	_____
3)	_____	_____
4)	_____	_____
5)	_____	_____
III	Undertaking by Subsidiary Proprietor's/Occupier's Contractor	
I / We shall abide by all the terms and conditions attached to this application form and the By-laws. I will submit the risk assessment before commencement of works.		
_____ Signature of contractor		
_____ Name		
_____ I/C No		
_____ Date		_____ Company Stamp

TERMS AND CONDITIONS

1.0 Processing and Approval

- 1.1 To assist the Management and its appointed LEW to assess the needs of the Subsidiary Proprietor (SP) for the upgrading of electricity supply within the unit, the SP is required to provide full details of the power requirements for his equipment and machinery to be installed in the unit including but not limited to kW rating, full load and running current, etc.
- 1.2 The Management and its appointed LEW would to assess the needs of the Subsidiary Proprietor for the higher electricity supply but reserves the right not to grant the approval for the proposed electricity upgrading or grant a lower rating than that of the applied rating without assigning any reasons whatsoever.

2.0 Upgrading Levy and Fees Payable

- 2.1 Upon receiving approval from the Management's appointed LEW, the Subsidiary Proprietor shall pay a one-time Upgrading Levy subject to 7% GST to "MCST Plan No. 3481". The levy will be channeled to the sinking fund for future repairs and upgrading of the common property.

The Upgrading Levy would be based on S\$5,000.00 subject to 7% GST for every step of 415V 50A 3-Phase requirement or part thereof computed on pro-rated basis as follows:

Original Supply	Proposed Upgraded Supply	Upgrading Levy payable (Inclusive of 7% GST)
415V 100A	415V 200A	S\$10,000.00 + S\$ 700.00 (GST) = S\$10,700.00
415V 100A	415V 300A	S\$20,000.00 + S\$1,400.00 (GST) = S\$21,400.00
415V 125A	415V 200A	S\$ 7,500.00 + S\$ 525.00 (GST) = S\$ 8,025.00
415V 125A	415V 250A	S\$12,500.00 + S\$ 875.00 (GST) = S\$13,375.00
415V 125A	415V 300A	S\$17,500.00 + S\$1,225.00 (GST) = S\$18,725.00

- 2.2 The Subsidiary Proprietor shall also bear the endorsement fees payable to the LEW appointed by the Management for his/her services.
- 2.3 The Management's appointed LEW reserves the right to direct the subsidiary proprietor's contractor & LEW to tap-off the supply from the next available sub-mains without assigning any reasons whatsoever.

3.0 Others

The Subsidiary Proprietor shall bear all costs for the proposed electricity upgrading works, including but limited to new electrical cables from the unit to the building's sub-mains, new circuit breakers/fuse protection at the tap-off from the sub- mains, cable trays/ties/trunkings, risers and doors, reinstatement works etc. and power disruption costs e.g. turn-on, turn-off and/or temporary supply for other Subsidiary Proprietors affected by the disruptions. The Subsidiary Proprietor shall remove all the existing cables from their unit(s) to the common risers/sub-mains/distribution board.

4.0 Deposit (applicable only deposit has not been provided as part of the Renovation Works)

4.1 A minimum sum of S\$2,000.00 shall be deposited with The Management before the commencement of any works in the unit. Crossed cheque shall be made payable to: **“MCST PLAN NO. 3481”**.

4.2 SP and his contractors shall be fully responsible for any damages at the common property caused by them and/or their workmen and their sub-contractors. Such damages shall be made good to the satisfaction of the Management within 7 days, failing which, the Management shall have the right to make good the damages caused and deduct the cost incurred from the deposit. If the cost of repair exceeds the deposit received, the SP shall pay the excess to the Management within seven days of the Management notifying the SP of the amount thereof. The deposit will be refunded, free of interest, upon successful completion of the works and rectification of any damages to the satisfaction of The Management. Refund of deposit takes about 6 weeks to process upon completion of the works and submission of all necessary approvals obtained from relevant authorities to the Management.

5.0 Execution of the Works

5.1 The Subsidiary Proprietor shall ensure that qualified and trained electrical workers carry out the works under close supervision of their LEW. Under no circumstances shall connection works to the building's sub-mains be carried out without the presence of the Management's appointed LEW.

6.0 Indemnity

6.1 The Subsidiary Proprietor shall keep the Management fully indemnified in respect of any claims, losses, liabilities or damages made against, suffered or incurred by the Management, as a result of accidental power disruption, breach by the Subsidiary Proprietor's LEW, contractors and their sub-contractors, workmen, of any of the terms and conditions mentioned above or in the House Rules or as a result of the said upgrading works undertaken in the unit.

7.0 Employment of illegal workers

7.1 The Subsidiary Proprietor shall ensure that no illegal workers are employed by his contractors in any part of the said works in his unit. The Subsidiary Proprietor shall keep the Management indemnified from all claims, actions, proceedings, losses, damage, costs and expenses for which the Management shall or may be or become liable in respect of and to the extent that they may arise from any breach by the Subsidiary Proprietor or his Contractor and/or their sub-contractors of the provision of this clause.

For the purpose of this clause, "illegal workers" shall mean any persons who are not citizen of Singapore or who enter Singapore in contravention of the Immigration Act and / or who are employed in contravention of the Employment of Foreign Workers Act or any law or rules and regulations or any statutory modifications or re-enactment thereof for the time being in force regulating the entry, presence and employment of foreign persons in Singapore.

8.0 Dumping of Debris

8.1 The Subsidiary Proprietor shall ensure that there is no dumping of debris on the common area by his contractors and/or by their workmen. All renovation debris shall be removed out of the estate within the same day, failing which, the Management shall have the right to remove the debris and deduct the cost and administration charges incurred from the deposit without prejudice to the Management's right to recover the remaining costs from the Subsidiary Proprietor and/or his contractor. Otherwise the deposit is refundable to the Subsidiary Proprietor and/or his contractor, free of interest, upon completion of the renovation works.