

29th November 2016

TO: **ALL OCCUPIERS**
FoodXchange @ Admiralty
Singapore 757437

Dear Sir/Mdm,

**RE: UNAUTHORISED WASHING AT STRATA LOTS / SERVICE
CORRIDOR AND / OR DRIVEWAY**

We have notice that washing activity in the premises has been occurred more frequently.

Please be inform that we have passed a **enforcement action By-Law with compound fine** on the aforesaid subject during the Seventh (7th) Annual General Meeting which was any Subsidiary Proprietor / Occupier of a lot and/or their worker(s) found to have breached the above mentioned shall issued with a written warning to immediately stop any such washing activity at the common area like service corridor. Should Subsidiary Proprietor and/or Occupier concerned repeat or persist, enforcement action will be taken by the Management.

This inconsiderate action have caused chokage to the common pipe and dirty water being flowed down from the discharge pipes which lead to the common air-well and caused damages to the ground floor occupiers' equipments and dirtied their vehicles that were parked below.

Please be informed that washing of vehicles also not permitted in FoodXchange and this is clearly stipulated in our house rules.

We appreciate your cooperation on this issue and the thoughtfulness to fellow occupiers operating at the ground floor.

Thank you.

Yours Sincerely,

Jaqueline Ong
Building Manager
For and on behalf of
Management Corporation Strata Title Plan No. 3481